

Albert McMahon Elementary School

***** Exciting News from Your PAC *****

Now Offering Online Ordering and Payments for Hot Lunch Orders and other School Fundraisers!

We are happy to announce our new online ordering system. We will be switching to online ordering for all orders so as to ensure accuracy with the orders and to make the process as easy for everyone as possible. Our goal is to have everyone making their payments online thereby reducing the labour involved in handling and counting money and the potential for error. By reducing the staggering amounts of paper generated from our hot lunch and fundraising programs we can all make a positive impact on our environment.

Here's how to get started...

- ✓ Go to mcmahon.hotlunches.net
- ✓ Click on "Register" at top right of screen.
- ✓ Enter Access Code **AMHL**
- ✓ Complete the rest of the registration form. (Including your email address will ensure you receive reminder emails about hot lunch order deadlines, and your child's hot lunch order for the upcoming week).
- ✓ Click the "Register Now" button at the bottom.
- ✓ Click the "Students" tab and add each child in your family who attends Albert McMahon Elementary School.
- ✓ Once your child(ren) are registered, click on "Orders".
- ✓ Proceed to order hot lunch for your child(ren).

PayPal:

- We recommend making hot lunch order payments through PayPal (www.paypal.com).
- You can either pay with a credit card as a PayPal guest (Visa, Mastercard or Amex), or set up your own PayPal account.
- PayPal charges \$0.30 per transaction + 2.9% of the total.
- Families with more than one child can combine the totals for each child into one payment.

Personal Cheques or Cash:

We will also be accepting cheques and cash payments for now but we strongly encourage you to use the PayPal option as it eliminates all money handling.

There will also be a paper order option available for those who may not have access to a computer.

The hot lunch online order system requires a small amount of setup time at the beginning as you must register each child you have attending our school prior to ordering hot lunch. Once the initial setup process is complete, your hot lunch orders for the remainder of the year should be quick and simple.

If you have any questions or comments please see your nearest friendly PAC member or email to mcmahon.hotlunches@gmail.com

****Please Note:** Should you experience any issues with your PayPal account, you must contact PayPal directly to solve the issue.